**KEAM 2024 ADMISSION**

**PROCEDURE OF ADMISSION 2024**

1. Before reporting for admission, students have to complete the **Data Entry** in campus database system.
* Link for admission data entry  is available in college website (nssce.ac.in).
* Select “**B. Tech Regular”** as option
* First fill the basic details and register in the portal to receive an admission Reference Number.
* Please note the Reference Number for further procedures of admission. (You can take the screen shot of the Reference Number on your mobile)
* Update the profile using this Reference Number and Date of Birth.
* Complete the mandatory fields in all the pages
1. Collect admission file from the **College Co-operative store**.
2. Proceed to **E-one Hall** for completing the registration and for generating Admission Number.
3. Proceed to **Admission Hall (College Auditorium).** Produce all the necessary documents at the first desk in the Admission Hall for the purpose of verification. (List of documents is given below)
4. After verification of the documents, you can proceed to fee payment desk. Details of fee payment are given below.
5. Report to OAMS Desk (Online Admission Management System). Keep all the necessary documents (as in the list) in the admission file and hand it over to OAMS Desk.
6. Obtain the receipt of Admission from the OAMS Desk. **Admission is complete only when the receipt is generated.**
7. Proceed to HOD’s desk. Submit undertaking and get HOD’s signature in the Temporary ID card.

**Documents Needed**

**Please keep the following items in the order given, to be kept in the file which will be provided from the college.**

10th Mark sheet original

Plus Two Mark list original

Original Birth Certificate (if it is submitted during KEAM application)

Passport size Photo & a Scanned copy (Maximum size 100KB, dimensions: 150 x 200 px)

**Set 1**

Admit Card

Data Sheet

Allotment memo

Receipt of fees paid to KEAM

Plus Two copy

10th copy

Original Transfer Certificate from the Institution last attended

Conduct Certificate Original

Physical Fitness Original

Nativity Certificate (if it is submitted during KEAM application)

Non-Creamy layer certificate (if applicable)

Caste Certificate (if applicable)

Community Certificate (if applicable)

Income Certificate (if submitted during KEAM application)

Migration Certificate (if applicable)

EWS Certificate (if applicable)

**Set 2**

Admit Card

Data Sheet

Allotment memo

Receipt of fees paid to KEAM

Plus Two copy

10th copy

**Details of Fees (To be paid at the time of admission)**

|  |  |
| --- | --- |
| **PTA Membership Fee (one time)** | **Rs. 15000/-**(in Cash/UPI) |

**IF HOSTEL ADMISSION is required.**

Students opting for Men's Hostel admission will have to pay Rs. 16000/- (Except SC/ST) and Rs. 11000/- for SC/ST at the time of hostel admission.

Ladies hostel facility is not provided by college for first year students. Students who want hostel facility can take admission in the NSS working women’s hostel functioning inside the campus.

Any Enquiry Contact –-8301095255 (College Office)